

**MINUTES: Special Meeting**  
**PINE LAKE PROTECTION AND REHABILITATION DISTRICT**  
**January 15, 2025**

**These minutes have been approved.**

**Minutes approved online.** Motioned by Jeff to accept the minutes as written. Second by EJ. Passed

The meeting was called to order by Chairman Mark Ferris at 9:03am. Present at the Trailhead Pub was Mark, commissioners EJ Kutchie, Jim Kurzynske, Jeff Seidl and Terry Kloehn. Jerry Duhn was in attendance via a teleconference call. The lake district engineer Tiffiney was also in attendance. The agenda was reviewed. The agenda was amended to include the reading of the financial report. Motioned by EJ to proceed with the amended agenda, seconded by Terry. Passed

Jerry said he would send out the minutes from November 13, 2024 and everyone could review the minutes and send their approval back in and email.

Finances: EJ reported on the current balances as of 12/31/2024.

**Laona State Bank-**

Checking           \$50,545.58 Checking account earning 2% interest.

Money Market   \$221,749.90

Money Market   \$10744.80

TOTAL            \$283,040.28

Motioned by Jerry to approve the finances. Seconded by Jim. Passed

**The Dam gate installation:** Mark spoke with Dave Soper at Lunda Construction concerning the installation of the gate. The timing of the gate installation will be late January and the construction crew will be onsite for one week. Mark explained to Dave that we needed to raise the lake level due to the drought conditions last fall. Dave understood the reasoning behind the installation of the additional boards. The installation crew will install sandbags and will use the side pipes to feed the Wolf River. Dave promised that they will minimize lake level loss and keep us informed of all timing and activities. Dave and Mark discussed pushing the installation to after the ice thaws, but Dave feels that now is the best time due to other spring project commitments Lunda Construction has scheduled. Jerry told the board that an email came through from a Lake District member that the board is shifting/tipping at the dam. Jeff suggested that the board should probably be reinforced and volunteered to investigate what is needed and make the necessary repairs.

**Clean up / Dredging Pine Creek.** Mark then turned the meeting over to Tiffiney. Tiffiney is working on the pre-application for the Dredging of Pine Lake. The steps required will be Pre-application, Approval of the pre-application, A Formal Application, a public hearing and then a final DNR approval.

Tiffiney presented a list of the property owners along Pine Creek. We will need to send a letter to the adjoining landowners to let them know about the project and what is being proposed. Mark volunteered to draft and letter and send it out to the board for input.

Discussion followed on timing and key dates. Tiffany committed to finish the preapplication by the end of February and submit it to the DNR. Mark suggested we have a face-to-face meeting with the DNR sometime in February. Some possible dates in February would be the 19<sup>th</sup> or the 26<sup>th</sup>. We need to

continue to push this project so if there is an approval we can have a public hearing around the Memorial Day time frame.

Tiffiney presented drawings and photos of Pine Creek over the years. These will be part of the pre-application packet. Further conversation included the wetland maps, possible de-watering sites and the sediment disposal site.

Information that will be needed for the Formal – Final Permit will be the wetland map especially for the dewatering site, 100 year flood modeling, type of equipment for hydraulic dredging and if there has been any vegetation control, such as chemical applications, in the creek in prior years

**Any other business.**

Once the dam gate is installed, we will proceed quickly with the Lake Increase project. It would be a goal to have this in motion and for a public hearing to be held sometime this summer.

Jerry will follow up with Northern Lake Services for where we are with the Lake Studies and getting the pertinent studies posted on the website.

**Next meeting** will be a face-to-face meeting with the DNR. Sometime in February.

**Adjourn**

Being no further comments, Jerry made a motion to adjourn the meeting, Jim second. Passed. Meeting adjourned at 10:20.

Respectfully submitted,  
Jerry Duhn, Secretary